

## COLEBRIDGE TABLE TENNIS CLUB

### **Role description: Assistant Youth Leader**

**Name of Assistant Youth Leader:** Awais Muhammed

**Responsible to:** Colebridge Management Committee

### **Main duties**

- Support the efficient running of the club.
- Support the Youth Leader; in the development of junior and youth table tennis.
- Gather feedback from junior and youth members; reporting back to the committee as appropriate.
- Attending committee meetings (including Annual General Meetings).
- Agree to and act upon Colebridge's Equity and Safeguarding policies; and Codes of Conduct.
- Taking responsibility for personal conflicts of interest and declaring, recording and managing these appropriately.
- Arranging handover or succession planning for the position.

Assistant Youth Leader - Adopted in Club Committee Meeting minutes

Signed: 

Club Chairman

Dated: 11<sup>th</sup> July 2019